

**Next Meeting: March 5, 2003**  
**10:00 a.m. – Thorburn Center - Ingham ISD (Rooms B and C)**

**SPECIAL EDUCATION ADVISORY COMMITTEE**

Minutes of February 5, 2003, Meeting  
10:00 a.m.

Present: Gloria Anderson (for Sue Rabidoux), Patt Clement, Pansy Coleman, Janice Fialka, Elaine High, Ric Hogerheide, Nancy Jackson, Jill Jacobs, Brenda Kotsis, Shari Krishnan, Jim Kubiako, Lois Lofton Doniver (for Ginny Palubin), Peggy McNeilly, Pam Mish, Bob Opsommer, Debs Roush, Deb Russell, Steve Schwartz, Larry Simpson, Deborah Smith, Lynne Tamor (for Colette Ward), Don Trap, Laurie VanderPloeg, Steve Wessels  
Ex-Officio members: Mark Larson, Lee Martin, Jacquelyn Thompson

Absent: Kathleen Clegg, Cheryl Ervin, Patricia Keller, Jeff Siegel, Randall VanGasse

OSE/EIS Staff: David Brock, John Dickey, Fran Loose, Jim Paris, Jim Rowell

Guests: Sandi Laham, Phyllis Cox Rebori, Amy Johnson, Marge Joslin, Paul Kubicek, Meta Townsend, Paul Zimmer

The meeting was called to order by Chairperson Shari Krishnan.

Roll Call

Roll call was taken and a quorum was present.

Introduction of Guests

Guests attending the meeting were introduced.

Amend/Approve Proposed Agenda

The agenda of the February 5, 2003, meeting was considered. Ric Hogerheide moved, seconded by Steve Wessels, to approve the agenda as amended. The motion carried.

X. Information Items

B. Technical Assistance for Frequently Asked Questions

XI. Action Items

A. Approval of complaint Procedures

B. Approval of Procedures for Dispute Resolution

C. Approval of Procedural Safeguards Available to Parents of Students with Disabilities

D. Approval of Monitoring Standards for Special Education

Amend/Approve Minutes

The minutes of the January 8, 2002, meeting were considered. Deb Russell moved, seconded by Brenda Kotsis, to approve the minutes as amended. The motion carried.

Member Issues

Michigan Transition Services Project should be correctly identified as Michigan Transition Services Association.

Public Comment

None

Chairperson's Report – Shari Krishnan

## A. Executive Committee Slate of Nominations for 2003-2004 Year

Shari Krishnan presented the slate of nominations for the Executive Committee for the 2003-2004 year. Currently, Janice Fialka, Pam Mish, Debs Roush, and Larry Simpson are the only members that have expressed an interest in participating on the Executive Committee. Shari provided a brief overview of the roles and responsibilities of the SEAC Executive Committee and then asked for other interested members. Ric Hogerheide and Patt Clement have both volunteered to be placed on the slate of nominations.

Jacque Thompson explained to the Committee of the Whole that SEAC members are typically appointed for three-year terms but can be approved for a fourth year by the State Board of Education. Jacque has requested that as a member at-large, Shari consider participating for a fourth year and be added to the Executive Committee Slate of Nominations. Shari accepted the offer and will now be added to the 2003-2004 slate of nominations.

Each executive committee nominee introduced themselves to the group and who they represent.

Shari announced to the Committee of the Whole that Carolyn Curtin and Elizabeth Baur, the two newly appointed State Board of Education members joining the SEAC for lunch today. In addition, Tom Watkins, the Superintendent of Public Instruction, will also be joining the committee as well.

Due to the full agenda, adjournment for lunch will be at noon, with the opportunity to visit with Mr. Watkins and the State Board members. The SEAC will reconvene at 1:00 p.m. to complete the rest of the Committee's business.

State Department Report – Jacquelyn Thompson

Jacque Thompson expressed that from a State perspective that is the biggest concern is the reauthorization of the Individuals with Disabilities Education Act (IDEA). In November Jacque was elected for a three-year term of office with the Board of Directors for the National Association for State Directors in Special Education. Jacque attended her first board meeting in

Alexandria, Virginia, where the NASDEA heard from a number of lobbyists where it was made very clear the reauthorization of IDEA this spring in the House and Senate.

The IDEA reauthorization priorities SEAC has been submitted to the State Board of Education (SBE) and Tom Watkins is very timely. Shari Krishnan and Steve Wessels will present this information to the Board and Mr. Watkins at the February SBE meeting. SEAC should be proud of the work they have completed.

The Department has submitted its consolidated application for No Child Left Behind (NCLB). The applications were due at the end of January. Completion of this application involved staff from every office in the Department. Three staff members from the Office of Special Education and Early Intervention Services serve on committees relative to NCLB. Fran Loose, Joanne Winkelman, and Peggy Dutcher each serve on key committees which include members from the field as well. Looking at NCLB as being the reform it is expected that the reauthorization of IDEA will be a "twin" to NCLB. SEAC member organizations need to be very persistent to what is important to their organization.

The State Board of Education took very strong action when it adopted a resolution relative to the assessment and participation in the Michigan Education Assessment Program (MEAP) of students with Limited English Proficiency (LEP). Under NCLB all children are to be assessed, regardless of how long the student has been in this country. Members of the Michigan Department of Education and field workers met the staff from the US Department of Education to discuss the State Board of Education's resolution. The US Department of Education has indicated that this resolution is not in compliance with NCLB and unless an alternate strategy can be put in place and significant amount of funding for NCLB will be held by the Government.

At this point there are only five states that have had their NCLB consolidated applications approved.

Debs Roush moved, seconded by Lynn Tamor to request that the Executive Committee review the possibility of appointing a committee to review NCLB and how should SEAC respond.  
Motion carried.

Discussion followed.

### State Board Meeting Report – Jacquelyn Thompson

David Brock reported that there were no SBE agenda items discussed at the January meeting other than the relationship to NCLB and accountability system in Michigan. In February, Shari Krishnan and Steve Wessels will report to the SBE on the SEAC Mid-Year report and SEAC's recommendations for the reauthorization of IDEA. As well, the SBE's surrogate parent policy will be going before the Board for final approval and there will also be an ISD plan presented to the Board from Alpena-Montmorency-Alcona.

### Information Items

#### A. CIMP (Continuous Improvement Monitoring Process) – Fran Loose

Last year the CIMP completed birth to five and general supervision planning and now the CIMP is reviewing at how the implementation of these plans is proceeding. Active this year are the school age and secondary transition planning. The school-age group is getting close

to a final “map” of what is at a local and state level that will help kids meet challenging educational standards. The first meeting of the secondary transition group has concluded and at this point they have identified an array of issues that are challenges to consider when making sure that students positively transition into their next steps.

SIG (State Improvement Grant) - Fran Loose

The SIG is beginning its fifth and, last year. Currently work is focusing on transitioning to incorporate the essential elements into different personnel development aspects of the department.

Beginning to receive preliminary data on the transition follow-up study. The study was sent to all students ages 16 and older who received special education services and exited in 2000-2001. Currently the department has received approximately 1000 surveys with the expectation that more will be submitted.

The National SIG Director’s meeting will be held in Washington, D.C. later this month. David Smith, the Michigan SIG Managing Director, has been asked by OSEP to give a presentation on Michigan’s Positive Behavior Support for Young Children.

***The SIG is also continuing its work on the leadership development initiative in partnership with the SBE.***

***The Michigan Personnel Development Collaborative is developing a draft mission statement on what is quality special learning.***

#### B. Technical Assistance for FAQs – David Brock

The meeting was opened up for public comment on the Technical Assistance for Frequently Asked Questions document. No public comment was received.

Steve Schwartz outlined the concerns of the Michigan Association of School Psychologists with regard to Eval-002 on pages 28-29. This concern focuses on the fact that the terms are not defined and that there appear to be issues with regard to law and policy. It is also the concern of the Michigan Association of School Psychologists (MASP) that people who are not properly trained will be assessing students. Steve believes that the whole section needs legal review.

Lois Lofton-Doniver has indicated the letter submitted by the Michigan Federation of Teachers and School Related Personnel (MFTSRP) signed by Lois and the MFTSRP President, David Hecker outlines the association’s concerns with the Technical Assistance for Frequently Asked Questions document.

Jon Wurdock indicated that the Michigan Association of School Social Workers supports the position of the MASP but that also only approved school social workers are qualified to provide school social work services. Jon believes this as an issue of quality and that the language used in this tool is misleading.

Don Trap, speaking on behalf of the Michigan Association of Intermediate Special Education Administrators (MAISEA), supports retaining the limited licensure language that is currently in place. Don explained that is the belief of MAISEA that simply eliminating policy wording that has been in place for some time is not going to provide any more assurance that student’s are going to get more qualified reviews.

Ric Hogerheide summarized the view of the MEA and the letter submitted by MEA in support of the positions taken by the MASP and MASSW.

Discussion followed.

Shari reminded SEAC that this item will be voted on in March.

Jacque indicated that a meeting with OSE/EIS and the concerned organizations will be scheduled to discuss these issues.

### Action Items

#### 4. Monitoring Standards – David Brock

Motion: Steve W.

second: Brenda

DB provided brief review of changes

Motion withdrawn

STEVE revised monitoring standards to be made info. item for March. Action for April.

Ric H. second.

revised motion - March agenda info. then action for same meeting. Carried. Have monitor hear.

#### 3. Procedural Safeguards – David Brock

Motion:

second:

error - do not have to be approved by the SI of Pub in approval by office of special ed  
amend motion

amended: Deb Russell

Peggy

carried.

#### 2. Procedures for Dispute Resolution – David Brock

Motion: Steve

second: Deb Russell

carried

#### 1. Complaint Procedures – Ron Greiner

Motion: Lois

second: Patt C

LVP - please review changes

RG - received letter from OSEP. reviewed process for updating procedures. functions of coming to other understandings

carried

#### 5. IEP Forms – John Dickey

Motion: Don T.

second: Elaine  
concern re: parent language noted on IEP - monitored item. will check to see if that is a monitoring standard  
addition of wording that provide attachments if necessary.  
carried.

### Ex-Officio Reports

*Institutions of Higher Education* —Mark Larson reported that none

*Michigan Department of Community Health* —Sheri Falvay

*Michigan Department of Career Development/Rehabilitation Services* – Rosanne Renauer

*Family Independence Agency* – Craig Sparks

### Committee Reports

*Operations* — Ginny Palubin reported that

*Policy* — Steve Wessels reported that cont. to look at public comment on inclusive ed policy

*State Improvement Plan* — Pam Mish reported departure from transition, discussion on what committee does and what they do, is it meaningful. met with dept. staff and steering comm. CIMP, taking a look at structure of SIP comm. and whether it should continue as is and what be about

### Member Issues

CEC

Janice early on training flyer

marge - ADHD conference

### Future Agenda Items:

janice - cost cutting

box lunch send info. on costs. . .

marge technology

Jim Kubaiko - Blue ribbon committee policy and funding issues

Chair of SIP talk to senator to discuss blue ribbon committee.

The meeting was adjourned to subcommittee meetings.

Monica Butler  
Recording Secretary

## **SPECIAL EDUCATION ADVISORY COMMITTEE**

Executive Committee  
Minutes of February 5, 2003, Meeting  
8:45 a.m.

Present: David Brock, Kathleen Clegg, Shari Krishnan, Sandi Laham, Sue Leach, Fran Loose, Pam Mish, Ginny Palubin, Larry Simpson, Jacquelyn Thompson, Randall VanGasse, Steve Wessels

### Review of Today's Agenda

IEP stakeholder driven - not policy ta piece.

FAQ TA piece not going to the board. can't wordsmith as a group. look at rewording - setting a meeting. Not an urgency to finish it this month. Exec. moving off the action agenda but open for discussion. 15 min. time discussion time only

### Future Agenda Development

### State Department Report

Board report then David do state board update items in february. Request for nomination letters.

### Subcommittee Reports

*Operations* — Ginny Palubin

*SIP* — Pam Mish

*Policy* – Steve Wessels

### Miscellaneous

Someone from SEAC do CIMP report

JT provided a brief overview of LEP students NOT taking meap - resolution.

Anticipating drastic cuts. 15% cut in state resources for next fiscal year. report to due to DMP. already been cut 50% since 2000. We will all tighten our belts even if you have federal funds. cut down on meetings, no hotels, no overnight. concerned with september - june meetings. special ed piece of web-site will be upgraded. . .listserv work. . . a good tool but need to be sure that there is good leadership and that group is comfortable with process. how can we get the work done and be responsive. SICC "model".

Fran - look at best practices from SICC, SEAC, CIMP.



DB - big seac presence at feb. meeting maybe can discuss with board members.